Risk Assessment - Visiting locomotive Support Staff

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Assessment Approver: Kevin Jarvis

The GWSR regularly hires steam and diesel locos from other railways to operate at gala or other events. The RA assesses the risks associated with the owners , crews and support staff that accompany such vehicles.

Department: Global
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Visiting locos and the impact of their support staff

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Personal, equipment or infrastructure damage Lack of awareness, understanding or competence	Everyone	1) CRITICAL - Administrative: Visitors must supply copies of proof of competence for any roles that they hold that might be relevant when they are at the GWSR in advance of the start of the visit. - Effective 2) CRITICAL - Administrative: Visitors will complete Safeguarding Declaration Forms well in advance of the start of a visit. - Effective 3) CRITICAL - Administrative: Any role performed by a visitor, whether operational, maintenance or other will at all times be supervised by a trained and competent GWSR person. - Effective 4) CRITICAL - Administrative: Suitable site and department inductions will be carried out in advance of any visitor performing a role at the GWSR. - Effective 5) CRITICAL - Administrative: Visitors will abide by all GWSR policies, procedures and other rules, including the Full and General Rule Books and will not be allowed to carry out contradictory practices from other railways - Effective 6) CRITICAL - Administrative: Visitors will sign in and sign out using the GWSR system when at the railway. - Effective 7) CRITICAL - Administrative: Visitor numbers to be monitored and controlled to those necessary to operate and maintain the loco. Other guests can be accommodated as visitors as usual. - Effective 8) CRITICAL - Administrative: Footplate passes to be issued to visitors not involved in operational or maintenance activities. - Effective 9) CRITICAL - Administrative: If any skills gaps are identified, the GWSR will provide suitable training or the visitor will not be able to undertake that activity. - Effective 10) CRITICAL - Administrative: All visitors who will be involved in operations or maintenance must be 18 or over. - Effective 11) CRITICAL - Administrative: Visitors will not undertake any safety critical role unsupervised. - Effective 12) CRITICAL - Administrative: Visitors will be issued with a 'Visiting Loco Support Crew' Pass, which must be carried at all times. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	1) Administrative: Visitors who intend to work at the GWSR regularly (more than 6 visits a year) should considered joining the GWSR and obtaining a full work permit. This can be enforced by a head of department. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	n/a

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Reference Documents

• Visiting locos RA - An existing RA assessing the impact of operations, maintenance and infrastructure for visiting locos.

Ends