



**Gloucestershire Warwickshire Steam Railway Plc**  
**Risk Assessment for Wagon maintenance in Toddington Yard - OnTrack**

**Risk Assessment - Wagon maintenance in Toddington Yard**

Reference No: ONT-45788-76  
 Version No: 1  
 Assessment Approver: Kevin Jarvis

Youth to assist with maintenance tasks with wagons ahead of use at Steam Gala.

Department: OnTrack  
 Date Of Assessment: 11 May 2025  
 Review Due Before: 11 May 2030  
 Lead Assessor: Alex Caulfield  
 Team: Kev Jarvis & Mike Bennett

**Wagon Maintenance**

Type	Hazard Cause	Persons Affected	Control Measures	L Overall	S T	Additional Control Measures	L Overall	S T	Owner/Action
Health and Safety	Injury to youths caused by contact with trains and/or maintenance activities Unawareness or unintentional contact	Volunteers & Staff	1) CRITICAL - Engineering: Wagons to be braked and/or scotched - Effective 2) CRITICAL - Engineering: No shunting allowed in work area - Effective 3) CRITICAL - Engineering: If shunting is required, youths to be moved away from the work area - Effective 4) CRITICAL - Engineering: All tools to be checked to be in good condition prior to start of task. - Effective 5) CRITICAL - Administrative: 'Not to be Moved' boards to be applied - Effective 6) CRITICAL - Administrative: Wagons to be located on Siding 2. Line block to be arranged with signalman for Siding 1. Nobody to stand in '4 foot' on Siding 1 at any time. A 'safe distance' to be in place at all times from the 'running' line. - Effective 7) CRITICAL - Administrative: A safety briefing to be carried out before the task starts including concepts of PTS so that youths are aware of safe places to work. - Effective 8) CRITICAL - Administrative: A task specific safety brief will be given to explain the use of hand tools, manual handling and safe lifting. - Effective 9) CRITICAL - Administrative: Supervisors to be aware of restricted capability of youths. - Effective 10) CRITICAL - Administrative: All existing COSHH assessments to be followed. - Effective 11) CRITICAL - Administrative: All other relevant risk assessments to be followed - Effective 12) CRITICAL - PPE: Correct PPE to be worn including safety footwear, orange hi-viz clothing, overalls and gloves. - Effective	2 x	2 = 4	1) Engineering: Consider supervisor use of bottle jacks to lift heavier axlebox bottoms. - Effective	2 x	2 = 4	n/a

**Score and Control Measure Notes.**

Task should be safe and manageable if all control measured followed.  
 Risk remains low.

**COSHH Assessments**

There are no COSHH assessments associated with this risk assessment.  
 Ends