



**Gloucestershire Warwickshire Steam Railway Plc**  
**Risk Assessment for Youth Group Travelling on GWSR Trains - OnTrack**

**Risk Assessment - Youth Group Travelling on GWSR Trains**

Reference No: ONT-45887-68

Version No: 1

Assessment Approver: Kevin Jarvis

From time to time the youth group will have a social day travelling on the GWSR trains. This RA outlines a few suitable control measures to have in place.

Department: OnTrack  
Date Of Assessment: 18 August 2025  
Review Due Before: 18 August 2030  
Lead Assessor: Richard Scott  
Team: Kevin Jarvis

**Youth Group travelling on GWSR trains and visiting depots**

Type	Hazard Cause	Persons Affected	Control Measures	L Overall	S	T	Additional Control Measures	L Overall	S	T	Owner/Action
Health and Safety	Injury to youth volunteers or leaders Unaware of unusual surroundings, lack of planning, inattention	Volunteers & Staff	1) CRITICAL - Administrative: All procedures, processes, local rules and instructions must be followed. - Effective 2) CRITICAL - Administrative: Carry out a safety briefing with the youth group at the start of the day. - Effective 3) CRITICAL - Administrative: Leaders to be aware of medical issues, limitations or restrictions of youths - Effective 4) CRITICAL - Administrative: Youths to bring any medicines, prescriptions or other specialist support required with them - Effective 5) CRITICAL - Administrative: Consent is received from each parent or guardian for the youth to participate - Effective 6) CRITICAL - Administrative: Leaders to be assigned to youths to be responsible for tracking their whereabouts throughout the day - Effective 7) CRITICAL - Administrative: Leaders to carry out regular headcounts - Effective 8) CRITICAL - Administrative: Leaders must not allow youths to become separated from the group or leave the party - Effective 9) CRITICAL - Administrative: A designated meeting point should be established for if anyone gets lost or separated from the group - Effective 10) CRITICAL - Administrative: If driving road vehicles, leaders should be suitably insured - Effective 11) CRITICAL - Administrative: Youths to be briefed on their expected conduct - Effective 12) CRITICAL - Administrative: Ensure youths dress appropriately for the activity - Effective 13) CRITICAL - Administrative: Make arrangements in advance of the trip for food and drinks breaks - Effective 14) CRITICAL - Administrative: Under no circumstances are any youths allowed to put their heads out of moving vehicles - Effective 15) CRITICAL - Administrative: Maintain a ratio of 10:1 for youth to leaders as a maximum - Effective 16) CRITICAL - Administrative: Ensure leaders have contact details (mobile phone) for all youths who have them - Effective 17) CRITICAL - Administrative: Leaders to have contact details for parents and guardians - Effective 18) CRITICAL - PPE: Ensure youths wear appropriate PPE if required - Effective	1 x Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	2 =	2	1) Administrative: Ideally at least one leader should be first aid trained. - Effective 2) Administrative: Consider carrying a first aid kit - Effective 3) Administrative: Consider if weather conditions on the day make the visit unpractical or unsafe - Effective	1 x Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	2 =	2	n/a

**Score and Control Measure Notes.**

Risk is low as youths should not be carrying out activities with any risk.

Risk remains low.

**COSHH Assessments**

There are no COSHH assessments associated with this risk assessment.

Ends