Risk Assessment - Operation of powered and manual roller shutter doors

Reference No: CAR-44838-78
Version No: 3
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Department: Global
Date Of Assessment: 04 October 2022
Review Due Before: 20 October 2030
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Team:

Opening and closing doors

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Personal injury caused by incorrect use of doors Staff and or volunteers not trained or familiar with the door	Volunteers & Staff	1) CRITICAL - Engineering: Ensure force settings are set as per the manufacturer's instructions on powered doors - Effective 2) CRITICAL - Engineering: Use safe handling techniques - Effective 3) Engineering: Make sure the doors are stationary and in their tracks before use - Effective 4) CRITICAL - Engineering: Visually check both sides of the doors before use - Effective 5) CRITICAL - Engineering: Check any electrical leads for damage - Effective 6) CRITICAL - Engineering: Keep clear of obstructions and unnecessary people - Effective 7) CRITICAL - Engineering: Practice good housekeeping - Effective 8) CRITICAL - Engineering: Share the task to avoid stretching - Effective 9) CRITICAL - Engineering: Motorised shutters to be attended when in use but stand clear - Effective 10) CRITICAL - Administrative: Door should be serviced, maintained and inspected regularly and details recorded - Effective 11) CRITICAL - Administrative: Product manual for door operation should be available for reference - Effective 12) CRITICAL - Administrative: See also manual handling risk assessment and slips trips and falls risk assessment - Effective 13) CRITICAL - Administrative: Training to be given for operating the doors - Effective 14) CRITICAL - PPE: Use correct PPE - Effective	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Ends