



**Risk Assessment - Operation of powered and manual roller shutter doors**

Reference No: CAR-44838-78  
 Version No: 3  
 Assessment Approver: Kevin Jarvis

Department: Global  
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 Lead Assessor: Roger Exton  
 Team:

**Opening and closing doors**

Type	Hazard Cause	Persons Affected	Control Measures	L Overall	S	T	Additional Control Measures	L Overall	S	T	Owner/Action
Health and Safety	Personal injury caused by incorrect use of doors Staff and or volunteers not trained or familiar with the door	Volunteers & Staff	1) CRITICAL - Engineering: Ensure force settings are set as per the manufacturer's instructions on powered doors - Effective 2) CRITICAL - Engineering: Use safe handling techniques - Effective 3) Engineering: Make sure the doors are stationary and in their tracks before use - Effective 4) CRITICAL - Engineering: Visually check both sides of the doors before use - Effective 5) CRITICAL - Engineering: Check any electrical leads for damage - Effective 6) CRITICAL - Engineering: Keep clear of obstructions and unnecessary people - Effective 7) CRITICAL - Engineering: Practice good housekeeping - Effective 8) CRITICAL - Engineering: Share the task to avoid stretching - Effective 9) CRITICAL - Engineering: Motorised shutters to be attended when in use but stand clear - Effective 10) CRITICAL - Administrative: Door should be serviced, maintained and inspected regularly and details recorded - Effective 11) CRITICAL - Administrative: Product manual for door operation should be available for reference - Effective 12) CRITICAL - Administrative: See also manual handling risk assessment and slips trips and falls risk assessment - Effective 13) CRITICAL - Administrative: Training to be given for operating the doors - Effective 14) CRITICAL - PPE: Use correct PPE - Effective	1 x	2 =	2	None	1 x	2 =	2	n/a
				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.			

**COSHH Assessments**

There are no COSHH assessments associated with this risk assessment.  
 Ends