Risk Assessment - Race Trains

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Running services and providing facilities for race goers

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Traffic movements at Toddington Collision with infrastructure or personnel	Everyone	1) CRITICAL - Engineering: Car park markings to be clear. - Effective 2) CRITICAL - Engineering: Car park lighting to be functional and sufficient. - Effective 3) CRITICAL - Engineering: Cones, barriers and tape to be used as appropriate. - Effective 4) CRITICAL - Administrative: All available space to be used and car park to be free of all obstructions. - Effective 5) CRITICAL - Administrative: Staff to be on hand to direct parking at the start of events as visitors are arriving. - Effective 6) CRITICAL - Administrative: Coaches and car parking areas to be separated to avoid pinch points and to accommodate longer vehicles. - Effective 7) CRITICAL - Administrative: A dedicated area to be provided for drop off, pick up and taxis. - Effective 8) CRITICAL - Administrative: No traffic movements to be allowed in the area between the station platform and Cotswold Halt other than designated coaches delivering and collecting visitors.. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	1) Engineering: Additional lighting towers to be in place to help with illumination. - Effective 2) Administrative: Consider identifying and marking of walking routes. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	n/a
Health and Safety	Serving alcohol in cafes, on platforms and on trains Drunkeness, instability	Public	1) CRITICAL - Administrative: Only those trained and competent to serve alcohol to be allowed to do so. - Effective 2) CRITICAL - Administrative: Visitors who appear to be drunk are not to be served alcohol. - Effective 3) CRITICAL - Administrative: All conditions of the GWSR alcohol license to be conformed with. - Effective 4) CRITICAL - Administrative: Particular care to be taken to assist visitors under the influence of alcohol. - Effective	3 x 2 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	1) Administrative: Consider provising additional stewards/security to deal with drunken visitors. - Effective	3 x 2 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	n/a
Health and Safety	Running trains of longer length than usual Fall from height	Everyone	1) CRITICAL - Administrative: GWSR Rule Book to be followed at all times. - Effective 2) CRITICAL - Administrative: Staff to inform passengers in carriages 'off the platform' of how to alight and embark the train in advance. - Effective 3) CRITICAL - Administrative: Staff to be present at each door that is 'off the platform' at any time to prevent use. - Effective 4) CRITICAL - Administrative: Staff to be briefed on the risks associated with longer trains in advance. - Effective 5) CRITICAL - Administrative: Two stewards to be in each carriage in addition to the guard and the TTI operating the train. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	1) Engineering: Consider locking out of use any doors that are 'off the platform'. - Effective	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

Score and Control Measure Notes.
Relying on staff to be vigilant to avoid this occurring.
Risk reduced.

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Waste materials on trains and in station areas Contamination, slips, trips, falls, rodents etc.	Everyone	1) CRITICAL - Engineering: Additional skips to be in place at Toddington for additional waste. - Effective 2) CRITICAL - Engineering: Wheeled waste bins to be emptied before the start of the event. - Effective 3) CRITICAL - Administrative: Sufficient supplies of cleaning materials and waste bags etc. to be provided. - Effective 4) CRITICAL - Administrative: Professional cleaning contract to be in place to service each train at the end of every operating day. - Effective 5) CRITICAL - Administrative: Stewards to clean tables and remove waste after every journey. - Effective 6) CRITICAL - Administrative: Waste bags to be stored in guards van as much as possible to avoid trip hazards. - Effective 7) CRITICAL - Administrative: No waste bags to be left on the ground at stations or in car parks etc. - Effective 8) CRITICAL - Administrative: All staff and volunteers to be alert to the presence of waste and to collect and dispose of as quickly as possible. - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Operations in the hours of darkness leading to incidents Unfamiliarity, poor lighting, etc	Everyone	1) CRITICAL - Engineering: Staff to ensure that as required they have fully function lamps and torches etc. - Effective 2) CRITICAL - Engineering: Additional lighting towers to be in place to help with illumination. - Effective 3) CRITICAL - Engineering: Station and car park lighting to remain on until all visitors have left site. - Effective 4) CRITICAL - Administrative: GWSR Rule Book to be followed at all times. - Effective 5) CRITICAL - Administrative: Staff to be briefed on unusual or irregular operations. - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Serving drinks and snacks on moving trains, burns, spills etc. Unsteady, slips, tyips, falls	Everyone	1) CRITICAL - Administrative: All staff to receive a safety briefing in advance of the start of their shift from the train manager. - Effective 2) CRITICAL - Administrative: Staff not to overfill trays. Experienced counter staff to manage this. - Effective 3) CRITICAL - Administrative: Use trays, boxes and other carrying aids wherever needed. - Effective 4) CRITICAL - Administrative: Staff to ask passengers to remain in their seats at all times and to keep aisles and vestibles clear. - Effective 5) CRITICAL - Administrative: Staff to clean tables and remove rubbish throughout the day to avoid trip hazards. - Effective 6) CRITICAL - Administrative: Volunteers not from the RCS team will be paired up with an experienced RCS member of staff. - Effective 7) CRITICAL - Administrative: Any spills must be cleaned up immediately. - Effective 8) CRITICAL - Administrative: All staff to have undertaken and passed the GWSR Manual Handling training. - Effective 9) CRITICAL - Administrative: Teams to be used to lift heavy items. - Effective 10) CRITICAL - Administrative: Staff to be aware of their own physical limitations. - Effective 11) CRITICAL - Administrative: Stock to be securely stored to stop it moving or falling when the train is in motion. - Effective 12) CRITICAL - PPE: Staff to wear non-slip footwear. - Effective 13) CRITICAL - PPE: 'Wet floor' signage to be available for use if required. - Effective	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	None	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	n/a

Gloucestershire Warwickshire Steam Railway Plc
Risk Assessment for Race Trains - Global

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Third party performers on platforms Unfamiliarity, crowding, queues	Everyone	1) CRITICAL - Administrative: No furniture or other items to be within 6 foot of the platform edge. - Effective 2) CRITICAL - Administrative: Organisers and performers to be briefed on potential issues in advance. - Effective 3) CRITICAL - Administrative: Staff to watch out for overcrowding and queueing and take action to prevent issues by helping visitors in the vacinity. - Effective	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Administrative: Take extra care in poor weather when visitors are likely to 'crowd' under canopies. - Effective	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Road and foot crossings at racecourse, collision etc. Volume of people, underfoot conditions, darkness, temporary staff	Everyone	1) CRITICAL - Engineering: Road crossing gates to be secured in position whether open or closed. - Effective 2) CRITICAL - Engineering: Additional lighting towers to be in place to help with illumination on the road crossing. - Effective 3) CRITICAL - Administrative: GWSR Rule Book to be followed at all times. - Effective 4) CRITICAL - Administrative: Opening and closing of the crossing to be under the control of the GWSR racecourse signalman. - Effective 5) CRITICAL - Administrative: Racecourse and GWR staff to be present at all times. - Effective 6) CRITICAL - Administrative: All crossing monitors to be briefed in advance. - Effective 7) CRITICAL - Administrative: Risk assessment OPE-43969, concerning the operation of the crossing, must be adhered to. - Effective 8) CRITICAL - Administrative: Be particularly aware of drunken 'race goers' ignoring advice and climbing gates and fences. Be prepared to stop train movements at any time. - Effective 9) CRITICAL - Administrative: Signalman to pay particular attention to the more remote foot crossing for the presence of persons. - Effective 10) CRITICAL - PPE: All crossing monitors to wear appropriate hi-viz. - Effective	2 x 5 = 10 Medium - Risk to be minimised and controlled so far as is reasonably practical.	None	2 x 3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	n/a
Health and Safety	2 or 3 trains at the racecourse at the same time. Operational issues. Unusual operations. Darkness.	Everyone	1) CRITICAL - Administrative: GWSR Rule Book to be followed at all times. - Effective 2) CRITICAL - Administrative: DOO to oversee shunting operations. - Effective 3) CRITICAL - Administrative: When placing two trains behind one another in a platform ensure that the moves and drawing up are done at walking pace. - Effective 4) CRITICAL - Administrative: If P1 starting signal needs to be passed at danger to allow extra platform space, ensure that the crossing gates are closed during the movement. - Effective 5) CRITICAL - Administrative: Full Operating Notices for each day to be circulated in advance to those who require to see them. - Effective 6) CRITICAL - Administrative: Particular attention must be paid to the racecourse signal box 'special instructions' that clearly set out how o handle such situations. - Effective	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Ends