Risk Assessment - Bricks Event

Reference No: COM-46092-49
Version No: 2
Assessment Approver: Kevin Jarvis

Department: Commercial
Date Of Assessment: 11 March 2026
Review Due Before: 24 March 2031
Lead Assessor: Jack Boskett
Team: Kevin Jarvis

Bricks event in Winchcombe Tim Michell building

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Injury to organisers or visitors Slips, trips, falls, contact, electrocution, burns, etc	Everyone	1) CRITICAL - Engineering: No trailing leads to be left exposed as trip hazards - Effective 2) CRITICAL - Engineering: Tables and equipment to be laid out so as to avoid pinch points - Effective 3) CRITICAL - Engineering: Lighting to be efficient and sufficient - Effective 4) CRITICAL - Engineering: Any electrical equipment in use to be PATS tested - Effective 5) CRITICAL - Engineering: Electrical supplies to be sufficiently rated and not overloaded - Effective 6) CRITICAL - Engineering: Electrical equipment to be switched off and unplugged when not in use - Effective 7) CRITICAL - Engineering: Care must be taken not to overload electrical supplies - Effective 8) CRITICAL - Engineering: Emergency lighting to be in place, functioning correctly and tested appropriatly - Effective 9) CRITICAL - Administrative: GWSR General Rule Book to be followed - Effective 10) CRITICAL - Administrative: All contractor organisers to be fully inducted and fill out contractor induction forms - Effective 11) CRITICAL - Administrative: Safety Briefing to be carried out with all of those involved before the event starts - Effective 12) CRITICAL - Administrative: Exhibits not to be left unguarded. Room to be closed off if no supervision available - Effective 13) CRITICAL - Administrative: Building toilet only to be used by GWSR volunteers and contractors. Public to use station facilities as usual - Effective 14) CRITICAL - Administrative: No food or drink to be consumed in the event room - Effective 15) CRITICAL - Administrative: Access and volume of numbers in and out of the event to be controlled to prevent overcrowding - Effective 16) CRITICAL - Administrative: A staffing plan to be in place for each day - Effective 17) CRITICAL - Administrative: Any spillages or rain ingress to be cleaned up immediately - Effective 18) CRITICAL - Administrative: All surfaces to be thoroughly cleaned at the start and end of each day and as necessary in addition to this - Effective 19) CRITICAL - Administrative: No furniture, signage or other items to be placed on the platform within 6 foot of the platform edge - Effective 20) CRITICAL - Administrative: Sufficient bins to be located close by and emptied as required - Effective 21) CRITICAL - Administrative: All those involved to have read this risk assessment and agree to follow the control measures contained within it - Effective 22) CRITICAL - Administrative: Event room must have a current fire assessment in place as well as a fixed wiring certificate - Effective 23) CRITICAL - Administrative: Smoking or the use of e-cigarettes is not allowed at any time in any location - Effective 24) CRITICAL - Administrative: Emergency exits to be clearly marked and free from obstructions - Effective CONTINUES ON NEXT PAGE	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: Consider non-slip flooring in high traffic areas - Effective 2) Engineering: Wet floor signage to be available if required - Effective 3) Administrative: Consider a one way system for people flow through the building if the numbers warrant it - Effective 4) PPE: Consider rostering a member of the First Response team - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
			25) CRITICAL - Administrative: All GWSR staff involved to have undergone Manual Handling training - Effective 26) CRITICAL - PPE: Fire Extinguishers to be in place - Effective 27) CRITICAL - PPE: A first aid kit to be available - Effective				

Bricks event in a marquee at Toddington

Gloucestershire Warwickshire Steam Railway Plc
Risk Assessment for Bricks Event - Commercial

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Injury to organisers or visitors Slips, trips, falls, contact, electrocution, burns, etc.	Everyone	1) CRITICAL - Engineering: Marquee area to be segregated from car park - Effective 2) CRITICAL - Engineering: Marquee to only be erected and dismantled by contractors - Effective 3) CRITICAL - Engineering: Table and equipment to be erected and laid out so as to avoid pinch points - Effective 4) CRITICAL - Engineering: Electrical supply cable to the marquee to be run in such a way so as not to cause a trip hazard. - Effective 5) CRITICAL - Engineering: Electrical sockets not to be overloaded. - Effective 6) CRITICAL - Engineering: Electrical equipment must be PATS tested - Effective 7) CRITICAL - Engineering: End door flaps of the marquee to be secured open, so that there is a clear entry and exit point - Effective 8) CRITICAL - Administrative: No vehicle movements to be allowed in the vicinity of the event - Effective 9) CRITICAL - Administrative: GWSR General Rule Book to be followed - Effective 10) CRITICAL - Administrative: All organisers to be inducted and fill out contractor induction forms - Effective 11) CRITICAL - Administrative: Safety Briefing to be carried out with all of those involved before the event starts - Effective 12) CRITICAL - Administrative: Exhibits not to be left unguarded. Area to be closed off if no supervision available - Effective 13) CRITICAL - Administrative: No food or drink to be consumed in the event area - Effective 14) CRITICAL - Administrative: Access and volume of numbers in and out of the event to be controlled to prevent overcrowding - Effective 15) CRITICAL - Administrative: A staffing plan to be in place for each day - Effective 16) CRITICAL - Administrative: Any spillages or rain ingress to be cleaned up immediately - Effective 17) CRITICAL - Administrative: All surfaces to be thoroughly cleaned at the start and end of each day and as necessary in addition to this - Effective 18) CRITICAL - Administrative: Sufficient bins to be located close by and emptied as required - Effective 19) CRITICAL - Administrative: All those involved to have read this risk assessment and agree to follow the control measures contained within it - Effective 20) CRITICAL - Administrative: Smoking or the use of e-cigarettes is not allowed at any time in any location - Effective 21) CRITICAL - Administrative: Flammables not to be allowed in the event area - Effective 22) CRITICAL - Administrative: Emergency exits to be clearly marked and free from obstructions - Effective 23) CRITICAL - Administrative: All GWSR staff to have undergone Manual Handling training - Effective 24) CRITICAL - Administrative: Contractors to be fully inducted and induction forms to be completed - Effective CONTINUES ON NEXT PAGE	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Administrative: Consider a one-way system for people flow though the area - Effective 2) PPE: Consider rostering a member of the First Response team - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
			25) Administrative: Contractors to provide risk assessments and evidence of liability insurance - Effective 26) CRITICAL - PPE: A first aid kit to be available - Effective				

Use of Yard and Shed areas for displays and stalls

Gloucestershire Warwickshire Steam Railway Plc
Risk Assessment for Bricks Event - Commercial

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Injuries in yard and shed areas Slips, trips, falls, contact, or other incident	Everyone	1) CRITICAL - Elimination: No visits to sheds to be allowed in the hours of darkness - Effective 2) CRITICAL - Elimination: All pit areas to be suitably covered with rolling stock or barriered off so as there to be no fall risk - Effective 3) CRITICAL - Elimination: All tools, loose engineering components and valuables to be removed from the areas accessible by the public, particularly in shed areas - Effective 4) CRITICAL - Elimination: Wheelchairs and scooters are not allowed to cross any railway tracks - Effective 5) CRITICAL - Engineering: Access routes to be clearly defined - Effective 6) CRITICAL - Engineering: Emergency lighting to be in place, functioning correctly and tested appropriatly - Effective 7) CRITICAL - Engineering: When events are being held, no hot work or naked flame work is allowed. Nor lifting operations, paint spraying, needle guns or grinding - Effective 8) CRITICAL - Administrative: Authorised walking routes and viewing areas will be in place wth physical barriers and hazard tape used extensively as required - Effective 9) CRITICAL - Administrative: Visitors are not allowed to climb on any structures, rolling stock or platforms at any time - Effective 10) CRITICAL - Administrative: All walkways must be clean of any slip hazards such as oil and grease - Effective 11) CRITICAL - Administrative: All walkways must be cleared of any trip hazards - Effective 12) CRITICAL - Administrative: Suitable numbers of GWSR volunteers to be present in shed areas when they are open to the public - Effective 13) CRITICAL - Administrative: Stall holders providing a simple sales outlet (such as loco groups etc.) should be given a GWR checklist of points regarding good housekeeping and how to avoid slips, trips and falls and this should be followed - Effective 14) CRITICAL - Administrative: Any spillages or rain ingress to be cleaned up immediately - Effective 15) CRITICAL - Administrative: Sheds in use must have a current fire risk assessment in place as well as a fixed wiring certificate - Effective 16) CRITICAL - Administrative: Smoking or the use of e-cigarettes is not allowed at any time in any location - Effective 17) CRITICAL - Administrative: Emergency exits to be clearly marked and free from obstructions - Effective 18) CRITICAL - Administrative: No rail movements are allowed in the areas that the public have access to - Effective 19) CRITICAL - Administrative: Access to loco cabs and footplates is only allowed if supervised via a competent GWSR volunteer and via suitable steps/platforms - Effective 20) CRITICAL - PPE: Fire Extinguishers and other fire fighting medium to be in place - Effective CONTINUES ON NEXT PAGE	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	n n n	n/a
			21) CRITICAL - PPE: A first aid kit to be available - Effective				

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Ends