Risk Assessment - Use of adjacent field at Toddington for car parking

Reference No: COM-46111-46
Version No: 1
Assessment Approver: Kevin Jarvis

Occasionally the field adjacent to P2 is used for event car parking or overspill parking.

Department: Toddington Station
Date Of Assessment: 30 March 2026
Review Due Before: 30 March 2029
Lead Assessor: Kevin Jarvis (Process Assurance)
Team:

Car Parking Toddington P2 field

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Uneven Ground Rabbit holes, wet ground, hidden debris. Slips, trips, falls, etc.	Everyone	1) CRITICAL - Engineering: Field to be inspected prior to the event and any necessary corrective actions put in place. - Effective 2) CRITICAL - Engineering: Any holes to be filled in advance. - Effective 3) CRITICAL - Engineering: Any debris to be removed in advance. - Effective 4) CRITICAL - Engineering: Any unsafe areas that can't be corrected are to be roped or barriered off. - Effective	3 x 2 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.	1) Elimination: Weather forecast to be monitored and event cancelled if extreme weather is likely. - Effective	1 x 1 = 1 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Score and Control Measure Notes. Underfoot conditions not likely to be perfect. Risk removed.							
Health and Safety	Contact with vehicles Vehicle movements entering and moving around site	Everyone	1) CRITICAL - Engineering: Entrance clearly marked from public road. - Effective 2) CRITICAL - Engineering: Exit clearly marked from field. - Effective 3) CRITICAL - Engineering: Traffic routes clearly identified and managed. - Effective 4) CRITICAL - Engineering: Walking routes to be segregated from traffic. - Effective 5) CRITICAL - Administrative: 5 mph speed limit to be in place and enforced. - Effective 6) CRITICAL - PPE: Traffic marshals to be identified with hi-viz. - Effective	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Poor Weather High winds, heavy rain, sun/cold exposure, lightning	Everyone	1) CRITICAL - Administrative: Weather forecast to be monitored in advance. - Effective	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: If weather is forecast to be hot, consider providing a shaded area for staff to take breaks. - Effective 2) Administrative: Cancel event in the case of extreme weather. - Effective	1 x 1 = 1 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

Gloucestershire Warwickshire Steam Railway Plc
Risk Assessment for Use of adjacent field at Toddington for car parking - Toddington Station

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Fire BBQ's, gas appliances, smoking, vehicle engines, hot food vendors	Everyone	1) CRITICAL - Engineering: Grass to be cut to a suitable length so as not to come into contact with warm engines. - Effective 2) CRITICAL - Engineering: No refueling of vehicles to be allowed on site. - Effective 3) CRITICAL - Engineering: Clear routes to be maintained for emergency vehicle access. - Effective 4) CRITICAL - Administrative: Smoking or the use of e-cigarettes not allowed in the field. - Effective 5) CRITICAL - Administrative: No BBQ's or gas cooking allowed in the field. - Effective 6) CRITICAL - PPE: Fire Extinguishers to be in place. - Effective	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Crowd Control Overcrowding, lost children, disorderly conduct	Everyone	1) CRITICAL - Administrative: Staff acting as marshals to be available. - Effective	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: Consider the use of a public address system. - Effective 2) Engineering: Consider the use of staff radios. - Effective 3) Administrative: Consider use of crossing monitors on the station foot crossing as volume of visitors will be higher than on a normal running day. - Effective	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Health and Safety	Waste & Hygiene Litter, broken glass, food waste	Everyone	1) CRITICAL - Engineering: Staff to clear litter during and after use of the field. - Effective 2) CRITICAL - Administrative: Provide adequate waste and recycling bins. - Effective 3) CRITICAL - Administrative: No bin bags to be left for any time on the floor. - Effective	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 2 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Ends