Risk Assessment - Station Wristband Checking

Reference No: ONT-46300-77
Version No: 1
Assessment Approver: Kevin Jarvis

Assisting station staff with wristband (ticketing) checks at special events

Department: OnTrack
Date Of Assessment: 05 October 2026
Review Due Before: 05 October 2031
Lead Assessor: Richard Scott
Team: Kevin Jarvis & Michael Bennett

Wristband checking

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Injury to youth Trips, slips and falls	Volunteers & Staff	1) CRITICAL - Engineering: Platform edges to be clearly marked with white lines. - Effective 2) CRITICAL - Administrative: Survey area before activity starts to identify and remove any trip hazards. - Effective 3) CRITICAL - Administrative: Carry out a safety briefing before the event starts. - Effective 4) CRITICAL - Administrative: Give special attention to inform youths to keep away from platform edges and never cross the track without supervision. - Effective 5) CRITICAL - Administrative: Youths to remain on platforms and/or pathways and to keep away from active roadways. - Effective 6) CRITICAL - Administrative: All control measures in the Youth Group Generic RA to be followed. - Effective	1 x 3 = 3 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	n n n	n/a
Health and Safety	Inappropriate interaction with the public Lack of awareness or control	Volunteers & Staff	1) CRITICAL - Administrative: Youths to be supervised at all times by youth group leaders and statuiin staff. - Effective 2) CRITICAL - Administrative: Group leaders to intervene if anything out of the ordinary happens. - Effective 3) CRITICAL - Administrative: Youth group to be briefed on how to speak to the public and what to do if they can't answer a question. - Effective	2 x 1 = 2 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	n n n	n/a
Health and Safety	Youths become lost or unaccounted for Lack of awareness	Volunteers & Staff	1) CRITICAL - Administrative: Activities to be supervised at all times. - Effective 2) CRITICAL - Administrative: When taking breaks, youths must check in with a group leader after 30 mins. - Effective 3) CRITICAL - Administrative: All youths to be 'debriefed' at the end of the activity and before heading home. - Effective	1 x 1 = 1 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	n n n	n/a

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.

Ends