Risk Assessment - Use of GWRT Information Hut

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Use of GWRT Information Hut

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Injury to volunteers or public caused by the location of the hut Slips, trips, falls or contact with traffic	Everyone	1) CRITICAL - Engineering: Building located as far back from road as was reasonable to give as much space for pedestrian circulation off the road as possible - Effective 2) CRITICAL - Engineering: Area surrounding the hut to be kept clear of dead vegetation to help maintain space and safe walking route - Effective 3) CRITICAL - Engineering: Foot path towards the cafe and car park to be kept clear of overhanging bushes to ensure full width of pavement available - Effective 4) CRITICAL - Engineering: Tree roots to be covered to remove tripping hazards - Effective 5) CRITICAL - Engineering: Walkways to be kept clear and monitored for settlement - Effective 6) CRITICAL - Engineering: External lighting provided for use when it is dark. - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: Consider a marked foot crossing to aid persons crossing the road - Effective 2) Administrative: Consider additional signs to slow traffic down. - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Score and Control Measure Notes. Risk low due to simple design and location. Risk remains low.							
Health and Safety	Injury to public or volunteers inside the hut Slips, trips and falls inside the hut	Everyone	1) CRITICAL - Engineering: Floor installed as far as possible to avoid trip hazard on entrance - Effective 2) CRITICAL - Engineering: Vinyl floor laid to give solid even surface. Non-slip mats provided at each door to catch dirt and damp. - Effective 3) CRITICAL - Administrative: A first aid kit is available in the building. - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: If floor becomes slippery and an issue when wet consider the use of warning signs - Effective 2) Administrative: Step lip to be monitored and if an issue marked or warning posted. - Effective 3) Administrative: Door height of only 6ft will need to be monitored to see if warning signage is required - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Score and Control Measure Notes. Low risk due to nature of building. Risk remains low.							
Health and Safety	Injury to to electrical problems Electric shock due to poorly installed or malfunctioning equipment.	Everyone	1) CRITICAL - Engineering: Installation of electrical circuits by professionals (Buzz) to current standards in place February 2020 - Effective 2) CRITICAL - Administrative: All electrical equipment to be PAT tested. - Effective	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	None	1 x 4 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a
Score and Control Measure Notes. Risk low due to professional installation. Risk remains low.							

Type	Hazard Cause	Persons Affected	Control Measures	L S T Overall	Additional Control Measures	L S T Overall	Owner/Action
Health and Safety	Fire Faulty electrical equipment or other flammable materials causing an issue	Everyone	1) CRITICAL - Engineering: An emergency exit is located in the building - Effective 2) CRITICAL - Administrative: No smoking is allowed in the building. - Effective 3) CRITICAL - Administrative: No combustibles to be stored near the electric wall heater - Effective 4) CRITICAL - Administrative: All electrical equipment such as TV's etc to be turned off when not in use and overnight - Effective 5) CRITICAL - PPE: Fire extinguishers are present in the hut - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	1) Engineering: Consider if a fire alarm would be beneficial - Effective	2 x 2 = 4 Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.	n/a

Score and Control Measure Notes.
Risk low due to installation and management.
Fire alarm rejected due to small size of building.

COSHH Assessments

There are no COSHH assessments associated with this risk assessment.
Ends