



**Risk Assessment - Public Hire of Tim Mitchell (Ground Floor)**

Reference No: ADM-44039-74  
 Version No: 2  
 Assessment Approver: Philip Moore

Department: Admin  
 Date Of Assessment: 27 July 2020  
 Review Due Before: 19 October 2028  
 Lead Assessor: Paul Gosney  
 Team: Maxine Barton-Hawkins

**Hire of room to external party**

Type	Hazard Cause	Persons Affected	Control Measures	L Overall	S	T	Additional Control Measures	L Overall	S	T	Owner/Action
Health and Safety	Potential for overcrowding Hirer unaware of maximum capacity limitations	Public	1) CRITICAL - Administrative: Brief external part of maximum number of persons permitted due to fire risk assessment is 120 - Effective	2 x	1 =	2	None	2 x	1 =	2	n/a
				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.			
Health and Safety	Hirer carrying out activities that may put the themselves at risk. Hirer unfamiliar with railway operations	Public	1) CRITICAL - Administrative: Ensure the hirer has a clear comprehension of the railway's terms and conditions & abides by them - Effective	2 x	1 =	2	None	2 x	1 =	2	n/a
				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.			
Health and Safety	Hirer carrying out activities in such a manor as to compromise the safe and normal running of the railway. Hirer unfamiliar with railway operations	Public	1) CRITICAL - Administrative: Ensure the hirer has a clear comprehension of the railway's terms and conditions & abides by them - Effective 2) CRITICAL - Administrative: Hirer to be made aware of railway operations on day of use. - Effective	2 x	1 =	2	None	n	n	n	n/a
				Low - Risk to be monitored to ensure it remains adequately controlled to an acceptable level.							

**COSHH Assessments**

There are no COSHH assessments associated with this risk assessment.

**Reference Documents**

- RA Meeting Room - COVID - RA Meeting Room - COVID

Ends