



**Gloucestershire Warwickshire Steam Railway Plc**  
**Risk Assessment for Behind the Scenes Experience - Commercial**

**Risk Assessment - Behind the Scenes Experience**

Reference No: COM-45266-48

Version No: 1

Assessment Approver: Kevin 'Kev' Jarvis

The GWSR is introducing a special ticket for a 'behind the scenes' experience which involves a train ride, catering provision and visit to a workshop and yard area.

Department: Commercial

Date Of Assessment: 06 December 2023

Review Due Before: 10 January 2027

Lead Assessor: Catherine Johnson

Team: Kevin Jarvis

**Riding trains, dining, and visiting yards & sheds**

Type	Hazard Cause	Persons Affected	Control Measures	L S T			Additional Control Measures	L S T	Owner/Action Overall
				Overall	Overall	Overall			
Health and Safety	Personal injury Slips, trips, falls, contact with moving trains or engineering equipment and infrastructure	Public	1) CRITICAL - Engineering: Any exposed inspections pits to be barriered off if visits are to take place in their vicinity. - Effective 2) CRITICAL - Administrative: The GWSR Rule Book will be observed at all times. - Effective 3) CRITICAL - Administrative: Visitors will be escorted at all times that they are on and in areas not normally accessible to the public. - Effective 4) CRITICAL - Administrative: Only approved walkways and routes must be used. No walking on track and/or sleepers. - Effective 5) CRITICAL - Administrative: Guides to ensure that they are aware of train movements and other localised hazards. - Effective 6) CRITICAL - Administrative: Be aware of risks from hot food and liquids. - Effective 7) CRITICAL - Administrative: Ensure HoD's and area volunteers are aware of visits to their department taking place. - Effective 8) CRITICAL - Administrative: No hot work, naked flames, paint spraying, needle guns, grinding or other noisy work to be undertaken in shed and yard areas when visits are taking place. - Effective 9) CRITICAL - Administrative: The guide must walk the route prior to the start of the tour to remove any hazards and to inform staff of the presence of the tour. - Effective 10) CRITICAL - Administrative: The guide must carry out a safety brief with the visitors before entering non-public areas. - Effective 11) CRITICAL - Administrative: Guides must regularly check visitor numbers to ensure that nobody has been left behind. - Effective 12) CRITICAL - Administrative: Smoking or the use of e-cigarettes is not allowed during the tour. - Effective 13) CRITICAL - Administrative: Guides must be familiar with this risk assessment and see that it is followed. - Effective 14) CRITICAL - Administrative: Guides must ensure that any disabled persons are capable of undertaking the tour without causing themselves or others any harm. - Effective 15) CRITICAL - Administrative: Wheelchair and mobility scooter users are not allowed due to the presence of rails in the floor. - Effective 16) CRITICAL - Administrative: No under 16's allowed on any tour. - Effective 17) CRITICAL - Administrative: Tour groups must have 1 guide to a maximum of 12 visitors per group, 2 for 24 and so on. - Effective 18) CRITICAL - Administrative: Access up into vehicles in shed and yard areas is not allowed. - Effective 19) CRITICAL - Administrative: Visitors must not use steps, ladders or platforms. - Effective 20) CRITICAL - PPE: Sturdy shoes with no open toes or high heels to be worn. - Effective 21) CRITICAL - PPE: Hi-Viz to be worn when in shed and yard areas. - Effective	2 x	3 =	6	None Medium - Risk to be minimised and controlled so far as is reasonably practical.	2 x	3 = 6 Medium - Risk to be minimised and controlled so far as is reasonably practical.

**COSHH Assessments**



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There are no COSHH assessments associated with this risk assessment.  
Ends